

# CLUB CONSTITUTION

1. The Club shall be called the SPALDING & DISTRICT INDOOR BOWLS CLUB (hereinafter called 'The Club').

Members who are registered to The Club shall have the right to vote.

2. The Club shall be affiliated to the English Indoor Bowling Association Ltd, Lincolnshire Indoor Bowling Association and the Lincolnshire Women's Indoor Bowling Association.
3. The Officers of the Club shall be:-  
The Ladies' President, The Mens' President, Chairman, Hon. Secretary, Hon External Fixture Secretary (County & National) Hon. League Secretary, Hon. Treasurer, Club Captain, Hon. Competition Secretary, Under 30 Co-ordinator and Safeguarding Officer. The offices shall be held for one year, except from the Safeguarding Officer that will be a three-year appointment except in exceptional circumstances, with retiring officers eligible for-re-election.
4. The control of The Club shall be vested in the Management Committee.  
This shall comprise of the Officers of The Club along with the Bowls Co-ordinator, Publicity and Disciplinary Officers, Ladies' Captain and up to 5 Committee Members. This committee shall have the powers to co-opt or form sub-committees as necessary. The main responsibilities of the Management Committee will include club finance, policy, publicity, liaison (in conjunction with the Bowls Co-ordinator), disciplinary and fixtures.  
Disciplinary matters to be dealt with as per separate instructions (Disciplinary Hearing Rules). All members of the Committee shall retire annually and may offer themselves for re-election. A total of 7 Officers and Committee shall constitute a quorum.
5. In respect of all Club matters referred to the Management Committee, a committee quorum, by way of vote if necessary, may exercise committee discretion to resolve such matters. In the event of a no result then the Chairman will have the casting vote.
6. All monies raised by The Club shall be controlled by the Management Committee.  
Accumulated funds shall be deposited in a Bank or Building Society, on which either cheques can be drawn on any two of the signatures of the Chairman, Secretary or Treasurer, or an electronic payment made by solely by the Treasurer, for expenditure authorised by the Management Committee.
7. The relevant team captains shall be responsible for all club team selection and in-house competitions, this shall be overseen by the Club Captain.
8. The Spalding & District Bowls Club is committed to promoting a safe environment in which children and vulnerable adults can enjoy taking part in games of bowls. It will seek to underpin and ensure this commitment by following and promoting the joint Child Protection Policy and Procedures of the National Governing Bodies. This policy will be reviewed annually by the Management Committee. This will be overseen by The Chairman, Under 30 Co-ordinator and Disciplinary Officer.
9. The date of the Annual General Meeting shall be fixed by the Committee each year, to receive the Annual Report and elect Officers and Committee Members for the following year.

10. A Special General Meeting may be convened at any time by the Secretary at the request of the Committee, or within 20 days of receipt of a requisition in writing signed by at least 35 members. This must specify the purpose of the meeting, and embodying any resolutions etc, which are to be discussed.
11. Alteration of, or additions to the Constitution or Rules of the Club shall be made at the Annual General Meeting. Notices of any proposed alterations shall be given in writing to the Secretary of The Club at least 21 days prior to any such meeting, of which the Secretary will post within 14 days of the meeting.
12. A resolution to dissolve the Club can only be passed at an AGM or EGM through a majority vote of the membership. In the event of the Club folding, the Officers of the Club at the time of such a situation (the Chairman, Secretary & Treasurer) shall arrange the discharging of all debts and liabilities of the Club, and the disposal of the Club's funds & assets as described below. At least two of the three Officers are required to approve any actions, specify the beneficiaries and, if necessary, appoint replacement Officers. After a period of three years, and provided that no re-forming of the Club has been agreed, the assets of the Club shall be liquidated. All remaining funds shall be divided equally between the fully paid members at the date of the Club's folding.

**April 2024**